

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

February 7, 1950

**For the confidential information
of the Board of Trustee**

The Board of Trustees of the University of Wyoming was called to order at 10:00 A.M., Tuesday, February 7, in the Board room. The following members were present: President Simpson, Mr. Burwell, Mr. McGraken, Mr. Sullivan, Mr. Hansen, Mr. Del Monte, Mr. Reed, Mr. Watenpaugh, Governor Crane, Miss Stolt and Dr. Humphrey.

Mr. Hansen moved, it was seconded by Mr. Sullivan and carried, that the Comptroller's report be approved, and the minutes of the December 5 meeting be approved as corrected.

The absence of Mrs. Patterson due to illness was noted, and Mr. Del Monte moved, seconded by Mr. Sullivan and carried, that the Secretary be directed to send a telegram to her expressing the best wishes of the Trustees and the hope for her speedy recovery.

The letters which the several Trustees received from Mrs. Margaret Williams, formerly purchasing agent of the University, were the next topic for discussion. President Humphrey was requested to write to Mrs. Williams, as a means of further confirmation in addition to the verbal notices which she was given, that her services with this University terminated November 5, 1949.

Then followed a discussion of non-academic salary contracts, and the fact that the contract given to Mrs. Williams lacked a termination clause other than the date when it expired. Mr. Reed moved that a 30-day termination clause should be added to the contracts for non-academic employees for the coming year; and that the contracts, when so changed, should be approved by University counsel before being issued. This motion was seconded by Mr. Hansen and carried.

The following actions were approved upon the motion of Mr. Reed, seconded by Mr. Hansen and carried:

ROLL CALL

MINUTES ~~AND~~
COMPTROLLER'S
REPORT APPROVED

TERMINATION OF
MARGARET WILLIAMS

TERMINATION CLAUSE
NON-ACADEMIC SALARY
CONTRACTS

The appointment of Miss May Van Deusen effective January 1, 1950, as Teacher Trainer in Vocational Home Economics, with the rank of Assistant Professor, at a salary rate of \$4,344.00 for the balance of the academic year 1949-50.

The following resignations were reported:

<u>Name</u>	<u>Title</u>	<u>Reason for Resigning</u>	<u>Date of Resignation</u>
<u>College of Liberal Arts</u>			
Russell, Robert T.	Asst. Prof. of Geology	To seek position in particular fields of mineralogy and petrology	Aug. 31, 1950
<u>Northwest Center</u>			
Wight, Allen H.	Instr. in Agriculture	To accept position with Dept. of Agric.	Dec. 17, 1949

The President reported that Mr. A. L. Nelson, Superintendent of the Archer Field Station, which is a cooperative agricultural experiment station managed and financed jointly by the United States and the University, has announced his retirement effective June 30, 1950. Since Mr. Nelson is on the federal payroll, his retirement will not involve any payments by the University, nor by the State Employees Retirement System.

Next the President reported that Mr. Timon Walther, Instructor in Statistics, has been granted a leave of absence for such time as his services are needed between the dates of January 14, 1950, and March 20, 1950, to assist the Chambers of Commerce in Wyoming in their petition of intervention in the Ogden Gateway case. In granting Mr. Walther this leave of absence (which had the approval of Professor E. C. Bryant and Dean M. C. Mundell), it was distinctly understood that Mr. Walther would in no sense represent the University in the case, but would appear merely as an expert witness employed in the case. During his leave he will receive no salary from the University, but will be paid by the

APPOINTMENT
MAY VAN DEUSEN

RESIGNATIONS

ROBERT T. RUSSELL

ALLEN H. WIGHT

A. L. NELSON, Supt
ARCHER FIELD STATION
RETIREMENT

TIMON WALTHER
LEAVE OF ABSENCE

Wyoming Chambers of Commerce. Mr. Joe Long, who received his Master's degree from the University last year and who taught for a part of the year at the Southeast Center, is substituting for Mr. Walther while he is on leave.

Upon the request of Mr. Donald C. Brown, approved by Dr. N. W. Hilston, Dean J. A. Hill, the President's Advisory Committee, and the President, Mr. Brown's rank was reduced from Assistant Professor to Instructor, effective at the beginning of the winter quarter of 1950, in order that he might become a candidate for the Master's degree from the University of Wyoming. The President's Advisory Committee reserved the right to decide after Mr. Brown receives his degree whether or not his rank should be restored to that of Assistant Professor.

DONALD C. BROWN
REDUCTION IN RANK
TO TAKE MASTER'S
DEGREE

Upon the motion of Mr. Sullivan, seconded by Mr. Burwell and carried, an appropriation of \$2,000.00 was made to the Agricultural Extension Service. This money was allotted to Wyoming under the Federal Housing Act of 1949.

Upon the motion of Mr. Watenpaugh, seconded by Mr. Del Monte and carried, an appropriation of \$2,700.00 was made to the Department of Research Chemistry for the purchase of special equipment to be used in the work being done for the Atomic Energy Commission and other purposes. It was understood that this equipment will not be purchased unless proper space can be found for its installation.

Mr. Sullivan moved that the salary of Dr. Marshall E. Jones be increased by the amount of the general salary raise which he would have received had he not taken the leave of absence last year, making his salary \$4,428.00. This action is retroactive to the beginning of his present contract, September 1, 1949. This motion was seconded by Mr. Reed and carried.

DR. MARSHALL JONES
GENERAL SALARY
INCREASE

Mr. Reed moved that the sum of \$1,920.87 be appropriated from the State Farms Emergency Fund Contingent for 1949 to the Powell Research Station for work in analyzing soils and for the purchase of a one-half ton pickup truck. This motion was seconded by Mr. Burwell and carried.

Mr. McCracken moved that \$674.00 be appropriated to the Health and Physical Education Division to cover the purchase of 100 additional steel lockers. This motion was seconded by Mr. Burwell and carried.

Mr. Del Monte moved that \$974.64 be appropriated to the Department of Buildings and Grounds for the construction of shelving for the storage of core samples given to the University by various oil companies. This motion was seconded by Mr. Sullivan and carried.

Mr. McCracken moved that \$400.00 be appropriated to cover the expenses over and above the estimated income of operating the Orchestra Camp, and that the sum of \$185.00 be appropriated to cover expenses above anticipated income of the Band Clinic as part of the Summer School of 1950. This motion was seconded by Mr. Del Monte and carried.

It was moved by Mr. Watenpugh, seconded by Mr. Burwell and carried, that \$980.00 be appropriated for the wages of a janitor from February through June in the new quarters of the Division of Music in the Knight Hall Building.

Mr. McCracken moved that \$280.95 be appropriated for the purchase of uniforms by the Military Department for the "Honor Guard" in the ROTC. This motion was seconded by Mr. Simpson and carried.

Mr. Del Monte moved that an appropriation of \$1,700.00 be made to cover the cost of printing additional catalogues by the Registrar. Of this amount \$1,100.00 was to be used to reinstate the President's emergency reserve for an advance made several weeks ago, and \$600.00 was to be added to the Registrar's catalogue and diploma budget. This motion was seconded by Mr. Hansen and carried.

Mr. Sullivan moved that \$250.00 be appropriated to the College of Commerce and Industry to cover the expense of printing a pamphlet about the college for distribution to high school seniors and others. This motion was seconded by Mr. Del Monte and carried.

Mr. Reed moved, it was seconded by Mr. Hansen and carried, that the following revised statement of "Fee Concessions and Authorized Irregularities" be approved:

Fee Concessions and Authorized Irregularities

Fee concessions and authorized fee irregularities during the regular year, exclusive of Late and Change of Registration assessments are included under six general headings, i.e., Scholarships, University Faculty members and Full time Employees (including wives), Graduate Assistants, Part Time Registrants, Dual Registrants (University High School-University).

The various scholarships are NCAA, County Commissioner, High School Honor, Inter-American (Foreign), Music, War Orphan, Girls Industrial School and Graduate. With the exception of the Music, the benefits to all scholarship holders are exemption from Registration fee for Residents (or Non-Residents). See attached chart for exemptions.

Faculty members and full time University employees. This group includes both regular year and summer teaching faculty. It does not include vacation replacements and other temporary employees. Half time or other part time teaching faculty are not included. This concession is based on a limited program of studies, usually a single course of three hour limit and Presidential dispensations for more at credit hour rate. Wives of full time employees pay only one half of Registration fees.

Graduate Assistants, selected by the departments, recommended by Dean of Graduate School, and approved by the President, have minor instructional and other duties and are paid a very small salary, any fee concessions being a form of limited additional compensation.

Part-time registrants are those who carry an academic load of less than $8\frac{1}{2}$ hours and who have full time employment of 40 hours or more weekly. For this group the incidental fee is assessed on a credit hour basis.

Dual Registrants (University High School-University), with the approval of the Principal and the Director of Admissions, are allowed to carry a limited amount of work in University classes. This is essentially a High School group whose limited University program is incidental to the chief current aim of high school graduation. No registration fee is assessed although such

"FEE CONCESSIONS AND
AUTHORIZED
IRREGULARITIES"
APPROVED

students pay the breakage fees, gym privilege and music fees if applicable.

Discretion to adjust individual cases not covered herein or in which these provisions are in conflict, the total of which shall not exceed either one per cent of the current resident enrollment or 25 students, whichever number is smaller, is granted to the President and the Registrar. Preservation of University revenue sources and justice to individual enrollees shall be given equal consideration in such adjustments.

November 7, 1944

Revised: December 15, 1949

FEE CONCESSIONS AND AUTHORIZED IRREGULARITIES - 1949 Revision
(Exclusive of Summer School)

	*Basis	Registration	Special Registration (Cr. Hr.)	**Activity Fee						Gym Privilege	Military Deposit	Break-age	Music	Year Book (Fall Q. Only)
				ASUW	Athletics	Enter-tainment	Union	Student Loan	(6) AWS					
	a	1	-	2	2	2	2	2	5	3	3	3	3	2
	b	1-\$35	-	2	2	2	2	2	3	3	3	3	3	2
Foreign)	a	1-\$35	-	2	2	2	2	2	3	3	3	3	3	2
	a	1	-	2	2	2	2	2	3	3	3	3	3	2
School	b	1	-	2	2	2	2	2	3	3	3	3	3	2
	a	1	-	2	2	2	2	2	2	3	3	3	3	2
	a	2	-	2	2	2	2	2	3	3	3	3	1	2
	a	1	-	2	2	2	2	2	3	3	3	3	3##	2
	a	2	-	2	2	2	2	2	2	3	3	3	3	2
FES (es)	c	1	-	4	4	4	4	5	5	4	5	3#	3#	4
	a													
	a-c	3	-	3	3	3	3	2	5	4	5	3#	3##	2
	a-d	1	2	4	4	4	4	5	5	3	3	3	3	4
	d	1	1	5	5	5	5	5	5	3	5	3	3	5

Assessed by Registrar.

State Dept. of Education for 1/4 registration fees plus all other fees.
Assessed as single fee item.

Department in which employed - otherwise required.

Assistant and Fellowship receive one free lesson in Applied Music per week.

*Basis: a - Board of Trustees
b - Compiled Statutes of Wyoming
c - Admin. Action (President)
d - Admin. Policy (Registrar)

(Fee benefits incidental to the scholarship or concession.)

(Fee required irrespective of the scholarship or concession.)

(Depends on program - i.e., the particular courses included, the total hours taken and the sex of the student.)

(Student choice; applies particularly to service type fees subject to the personal choice of the student.)

Excluded (Not applicable; such fees do not apply to the particular class of students under consideration.)

Excluded Women Students - Applies to women students only.

(See separate statement of explanations and definitions)

FEE CONCESSIONS AND AUTHORIZED IRREGULARITIES - 1949 Revision
(Exclusive of Summer School)

	*Basis	Registra- tion	Special Registra- tion (Cr. Hr.)	**Activity Fee								
				ASUW	Athlet- ics	Enter- tain- ment	Union	Student Loan	(6) AWS	Gym Privilege	Military Deposit	Bre ag
<u>SCHOLARSHIPS</u>												
NCAA	a	1	-	2	2	2	2	2	5	3	3	3
County Commissioner	b	1-\$35	-	2	2	2	2	2	3	3	3	3
High School Honor	a	1-\$35	-	2	2	2	2	2	3	3	3	3
Inter-American (Foreign)	a	1	-	2	2	2	2	2	3	3	3	3
War Orphan	b	1	-	2	2	2	2	2	3	3	3	3
Girls Industrial School	a	1	-	2	2	2	2	2	2	3	3	3
Music	a	2	-	2	2	2	2	2	3	3	3	3
Graduate	a	1	-	2	2	2	2	2	3	3	3	3
Voc. Rehab. (a)	a	2	-	2	2	2	2	2	2	3	3	3
<u>UNIV. FULL TIME EMPLOYEES</u>												
Wives ($\frac{1}{2}$ of reg. fees)	a	1	-	4	4	4	4	5	5	4	5	3
<u>GRADUATE ASSISTANTS</u>												
	a-c	3	-	3	3	3	3	2	5	4	5	3
<u>PART TIME REGISTRANTS</u>												
	a-d	1	2	4	4	4	4	5	5	3	3	3
<u>UNIVERSITY HIGH SCHOOL</u>												
	d	1	1	5	5	5	5	5	5	3	5	3

(a) Full fees assessed by Registrar.

Cashier bills State Dept. of Education for $\frac{1}{2}$ registration fees plus all other fees.

** Usually assessed as single fee item.

Exempt in department in which employed - otherwise required.

Music Grad. Ass't. and Fellowship receive one free lesson in Applied Music per week.

*Basis: a - Board of Trustee
b - Compiled Statute
c - Admin. Action (Policy)
d - Admin. Policy (Procedure)

- Legend: 1 - Exempt (Fee benefits incidental to the scholarship or concession.)
 2 - Required (Fee required irrespective of the scholarship or concession.)
 3 - Variable (Depends on program - i.e., the particular courses included, the total hours taken and the sex of the student.)
 4 - Optional (Student choice; applies particularly to service type fees subject to the personal choice of the student.)
 5 - Not Required (Not applicable; such fees do not apply to the particular class of students under consideration.)
 6 - Associated Women Students - Applies to women students only.

(See separate statement of explanations and definitions)

Mr. Watenpaugh moved that the recommendations of Dean Schwiering of the College of Education, Dean Reusser of the Division of Adult Education and Community Service, and President Humphrey that a Department of Adult Education be created in the College of Education, and that the department be one of residence instruction with courses taught by staff members of the College of Education and of the Division of Adult Education and Community Service be approved. The formation of this department will not involve any additional financial obligations in the budget of the College of Education. Dr. Clarence D. Jayne was named head of the department at no increase in salary. This motion was seconded by Mr. Burwell and carried.

Mr. Reed moved that scholarships be granted to graduates of Wyoming junior colleges and centers under the same general plan that has been set up for the awarding of high school honor scholarships. The plan, which would go into effect in September, 1950, would provide for the award annually of one scholarship to a boy and one to a girl for each center or junior college with fifty or fewer graduates and an additional scholarship to a girl and an additional scholarship to a boy for each additional fifty graduates or major fraction thereof. Selection of the recipients would be made by the center or junior college faculty on the basis of high scholastic achievement, evidence of satisfactory growth, qualities of leadership, and promise of future growth. The scholarships, which would provide a credit of \$35.00 per quarter against fees, would be valid for two years or six quarters only and failure on the part of the student to maintain an average grade of 3.00 for any given quarter would deny him scholarship privileges for the next succeeding quarter. Scholarship recipients must be in the transfer or lower class regular collegiate program. The motion was seconded by Mr. Burwell and carried.

DEPARTMENT OF ADULT
EDUCATION CREATED
IN THE COLLEGE OF
EDUCATION

DR. CLARENCE D.
JAYNE, HEAD

SCHOLARSHIPS -
GRADUATES OF
WYOMING JUNIOR
COLLEGES AND CENTERS

Mr. Watenpaugh moved, it was seconded by Mr. Del Monte and carried, that the Gramm-Wilson Medal be made available to further interest in competitive drill squads in the ROTC in accordance with the following letter from Colonel Craig:

23 January 1950

Dr. G. D. Humphrey,
President,
University of Wyoming.

My dear Dr. Humphrey:

While inventorying the property of the department some time ago I found that the University has a medal, called the Gramm-Wilson Medal, which was presented to the University in 1892 for awarding to the Company of the Corps which won the annual company drill competition. By inquiry I found that this medal had not been used since 1910 but had merely reposed in the safe either in the office of the Comptroller of the University or in the Military Department.

I have in mind organizing a competitive drill squad in each of the social fraternities on the campus, to compete with each other at the annual Federal inspection each spring. This competition would be used to raise the standard of drill in the unit, to stimulate the interest of the fraternities in the ROTC and to secure their support and cooperation in all of the activities of the ROTC. These drill squads would also serve as feeders to the Honor Guard which is now being organized.

It is requested that the Gramm-Wilson Medal be made available for furthering interest in these squads and in their annual competition.

It is recommended that for this purpose the medal and the pin clasp be separated from the bars showing previous winners and that these bars be placed in the Archives with appropriate indication of the further use which will be made of the medal; that the medal be awarded to the leader of the squad winning the competition each year at the Federal inspection and that he be permitted to wear this medal on such occasions as are prescribed by the PMS&T for the ensuing year. It is further recommended that a display case be put in the south entrance to the gymnasium in which shall be displayed at all times appropriate listings of the annual winners of this competition and a record of the number of members of the honor guard which were furnished by each squad participating in the competition. Rules and regulations governing the competition to be drawn up by the PMS&T and approved by the President of the

GRAMM-WILSON MEDAL

University, and any changes thereto to be accomplished by the same procedure.

Sincerely yours,

(Signed)
MALCOLM E. CRAIG
Colonel, Infantry

President Humphrey then again presented the request from employees of the Department of Buildings and Grounds for a forty-hour week, together with data showing the cost, requested by the Board at the last meeting at the time this subject was under discussion. After discussion, Mr. Reed moved that President Humphrey and the Comptroller be a committee to discuss and bargain with the representatives of these men and report back to the Board at the next meeting.

President Humphrey then submitted a report prepared by Architects Porter and Bradley regarding hazards presently existing on the campus with respect to fire escapes, or the lack of them, on the several buildings, and whether or not they comply technically with state statutes which require exterior fire escapes. After discussion, Mr. Del Monte moved that the Superintendent of Buildings and Grounds be directed to correct what errors he can, as pointed out by the architects and by the firm of Bowes and Hart, who are at present making a survey of University property. This motion was seconded by Mr. Watenpaugh and carried.

Mr. Hansen then moved that Porter and Bradley be requested to consult with the State Association of Architects in an effort to have a bill introduced into the Legislature to correct and bring up to date the state laws now on the books covering fire escapes on public buildings. This motion was seconded by Mr. Del Monte and carried.

Mr. Burwell moved that an appropriation of \$805.00 be made to the University Architect to take care of the expenses of his office for the

40-HOUR WEEK
COMMITTEE:
PRESIDENT HUMPHREY
AND THE COMPTROLLER

FIRE ESCAPES -
BUILDINGS AND
GROUNDS TO MAKE
CORRECTIONS

INTRODUCTION OF
BILL INTO LEGISLATURE
TO CORRECT AND BRING
UP TO DATE FIRE ESCAPE
LAWS

remainder of this fiscal year. This motion was seconded by Mr. McCracken and carried.

Mr. Watenpaugh moved that Field Summer Schools be authorized during the summer of 1950 in Powell, Sheridan, Torrington and Afton provided surveys indicate a large enough number of students interested to make each session financially self-supporting. This motion was seconded by Mr. Burwell and carried.

The President then submitted a new constitution for the Associated Students of the University of Wyoming which had been prepared by a student-faculty committee and approved by the vote of the student body January 20, 1950. Upon the motion of Mr. Burwell, seconded by Mr. Hansen and carried, the constitution was approved by the Board of Trustees as corrected.

CONSTITUTION OF ASSOCIATED STUDENTS, UNIVERSITY OF WYOMING PREAMBLE

We, the students of the University of Wyoming, seeking to provide an effective organization that will regulate student affairs and advance the welfare of all students, and recognizing that such an organization is necessary in the building of a greater University of quality, do ordain and establish this constitution.

ARTICLE I
NAME, MEMBERSHIP, AND PURPOSES
Section A

The name of this organization shall be the Associated Students of the University of Wyoming, hereinafter referred to as the A.S.U.W.

Section B. Membership.

All students of college rank in the University of Wyoming shall become active members of the A.S.U.W. upon registration. Only active members of the ASUW shall represent the University of Wyoming in any activity under the auspices of this organization.

Section C. Purposes.

The purposes of the ASUW shall be to conduct the affairs of the student government and to represent the interests of the student body or students in all eventualities.

FIELD SUMMER
SCHOOLS

APPROVAL OF A.S.U.W.
CONSTITUTION

A.S.U.W. CONSTITUTION

ARTICLE II
STUDENT SENATE

Section A. Name and membership

1. The legislative powers of the ASUW shall be vested in a Senate which shall consist of the ASUW President and twenty-four members elected from the colleges.

Section B. Meetings.

1. Regular meetings of the Senate shall be held at least once a month during the regular school year. Special meetings may be called by the ASUW President and shall be called by the Chairman of the Senate upon demand of one-third of the current official membership of the Senate.

2. A quorum for the transaction of business at any meeting shall consist of two-thirds of the current official membership of the Senate.

3. Each Senator shall have one vote; voting by proxy is prohibited.

4. Unless otherwise provided in this Constitution, Robert's Revised Rules of Order shall govern the procedure of the Senate.

5. All meetings shall be open to the public.

6. Three absences during a term in office, unless excused by the Senate, shall automatically disqualify any Senator and his seat shall be declared vacant.

Section C. Procedure.

1. Each qualified Senator and officer shall take the following oath upon being sworn into office "I, do affirm before these assembled witnesses, that to the best of my ability I will faithfully perform the duties of my office and that I will support and uphold the Constitution and By-Laws of the A.S.U.W."

2. Any student in the University of Wyoming shall, with Senate approval have the right to appear before and participate in discussion on any issue with the Senate.

Section D. Committees.

1. The special committees shall be the Wyoming Union Committee, the Student Loan Committee, and the Publications Committee.

a. The Wyoming Union Committee shall consist of four Senators, the President of the A.S.U.W., the Director of the Union (ex-officio without vote, secretary of the Committee), a representative of the Faculty, a representative of the Administration, and a representative of the

Board of Trustees.

b. The Student Loan Committee shall be a Senate committee charged with management of the Student Loan Fund. The Committee shall consist of four students of which at least two shall be Senators, a representative of the Faculty and a representative of the Administration.

c. The Publications Committee shall be a Senate committee composed as follows: one representative of the Administration, one representative of the Faculty, and four Senators.

2. The Senate, in order to facilitate its activities, shall establish general committees, and shall determine the personnel, size, and activities of such committees, provided, however, that there shall be one representative of the Administration (appointed by the President) and one representative of the Faculty (selected by the Faculty) to serve on such committees.

3. The Senate shall select students to serve on such Faculty and Administrative committees as seats may from time to time be reserved.

4. Any student elected by the Senate to a committee may be removed at any time by the Senate for misconduct or failure to follow the direction of the Senate on a particular question.

5. It shall be the duty of Senate representatives on faculty committees, and the chairman of student committees to report to the Senate on the activities of such committees, and to present a written copy of minutes of meetings.

6. The Chairman of each Senate committee shall be appointed by the A.S.U.W. President from the committee membership.

7. All provisions regarding debate and appearance before the Senate shall apply to Senate committees.

8. Committee posts shall be allocated as equitably as possible among all Senators.

ARTICLE IV
ADMINISTRATION

Section A. The A.S.U.W. President.

1. The President shall have the following general powers:

- a. All executive powers of the A.S.U.W. government.
- b. Appointment of such persons as he may desire to aid him in his duties.
- c. Full Senatorial power.

2. The following shall be included among the several duties of the President:

- a. To carry out the policies of the Senate.
- b. To represent the ASUW at all times.
- c. To present items of general student concern to the Senate and to recommend action.
- d. To provide the Senate with such information or reports on particular problems as it may from time to time request.
- e. To attend all Senate meetings.

Section B. The ASUW Vice President.

1. The Vice President shall be chairman of the Senate. He shall vote only in case of a tie and may not participate in debate under any circumstances.

2. It shall be his duty to become versed in parliamentary procedure.

3. Should the Vice President be absent from any Senate meeting, the Senate shall select a chairman protem.

Section C. Impeachment and Vacancies In Office.

1. The President and Vice President shall be subject to removal for cause, through impeachment proceedings held by the Senate. The impeachment may be initiated by a majority vote of the current official membership of the Senate. At least one week after the vote to initiate impeachment proceedings, has been taken, and after publication of the charges in at least one issue of a campus periodical, the impeachment trial shall be held by the Senate. The accused shall have all legal rights before the Senate, at his trial. A two-thirds vote of the current official membership of the Senate shall be necessary to affirm the charges and to remove the accused from office. At no time may the President or Vice President vote on his own impeachment or trial.

2. The Senate shall determine the method of filling a vacancy in the offices of President and Vice President.

ARTICLE IV.

ELECTIONS

Section A.

1. Elections shall be held during the Spring Quarter.

2. Twenty-four Senators shall be elected from the colleges. For purposes of this election the division of Home Economics shall be considered a college and herein referred to as a college.

- a. Each of the eight colleges shall have at least one senator.

- b. Those colleges having less than one twenty-fourth of the total university enrollment shall be entitled to but one (1) senator.
- c. Those colleges having more than $1/24$ of the total university enrollment shall have the remaining 16 senators divided proportionally among them, according to the enrollment of these colleges.

3. The President and Vice President of the student body shall be elected by direct vote of the entire student body, and shall be of Junior, Senior or Graduate status at the time of the election.

4. If any incumbent Senator shall resign, withdraw from school or otherwise become ineligible to hold office, a special election shall be conducted to fill the vacated office.

Section B. Eligibility.

1. Only those students who are regularly matriculated with a full-time course and who maintain a 3.00 grade average shall be allowed to run for or hold an office or Senate seat.

Section C.

1. Voting for senators in those colleges with three senators or more shall be by proportional representation.

2. Notification of a general or special election shall be given in a campus publication at least one week prior to the date of such election.

3. The Senate shall establish all election rules and procedures not prescribed in this Constitution.

ARTICLE V

CONTROL OF FINANCES

Section A. Control of Funds.

1. All funds under direct control of the Senate shall be budgeted, deposited and disbursed as required by currently existing regulations of the University of Wyoming Cashier's office, by good business procedure, and the ASUW by-laws.

2. At some time prior to the end of spring quarter, the Senate shall prepare a tentative budget for ASUW income and expenditures for the following regular school year. A copy of this budget shall be submitted to the University Board of Trustees for approval. The approved budget may be revised as necessary after the opening of the fall quarter.

Section B. ASUW Employment.

1. The Senate may employ such person or persons as are necessary to adequate and satisfactory prosecution of student government.

2. No Senator, unless acting as Secretary of the Senate, shall be paid for his services on the Senate or Senate committees.

ARTICLE VI
AMENDMENTS AND BY-LAWS
Section A. Amendments.

1. Amendments to this Constitution may be made in the following ways:

- a. By affirmative vote of two-thirds of the student body voting, after submission to the student body by the Senate or after a petition of 10% of the current ASUW membership.
- b. By action of the Board of Trustees of the University; except that any such action shall be preceded by consultation with and full hearing allowed to the ASUW legislative and administrative agencies.

2. Notice of a constitutional election and a copy of the proposed amendment shall be published in a campus periodical at least one week before the election.

Section B. By-Laws.

1. The Senate shall adopt such By-Laws as it deems necessary. By-Laws may be altered, amended or abolished in the same way they are adopted.

ARTICLE VII
ENACTMENT

This constitution shall become effective immediately upon a favorable vote by the student body, and approval by the University faculty and Board of Trustees, and shall supercede all previous constitutions for student government at the University of Wyoming, provided, that nothing herein contained shall effect tenure of presently elected Senators and Committee constituency until a general student body election of Senators has been held.

1. An affirmative vote of two-thirds of the student body voting shall be denominated as a favorable vote.

Approved by student body 1/20/50.

The Comptroller then submitted his report.

The Board instructed the Comptroller to pay the expenses of Trustee Reed incurred on his recent trip to Chicago where he was called to make a speech upon the occasion of Dean Hill being honored by the National Livestock Association.

The Comptroller then informed the Trustees that the rate of per diem paid to the Trustees while attending Board meetings and travelling on University business had not been changed or raised for many years, and proposed that the rate be increased. The proposal was not approved.

TRUSTEES' PER
DIEM

The following contract change order payable to the J. P. Steele Construction Company, contractor for the new Agricultural Building, was approved upon the motion of Mr. Burwell, seconded by Mr. Watenpaugh and carried:

Furnish and install extra three-phase, 220 volt outlets as instructed by Mr. Miller of the University staff, including feeders from existing power panel to new distribution panel, consisting of six three-phase branches with six circuits run through the outlets. The two outlets on the north wall include the four pole outlet and cap; all others to terminate in junction box.

Additional - - - - - \$488.00

The Comptroller then informed the Board that the Bureau of Community Facilities, a federal agency, was willing to advance \$53,066.04 to cover the cost of obtaining plans and specifications as prepared by architects, yet to be selected, for the proposed new library building and a student infirmary building. This sum to be returned to the United States only when, and unless, monies for the construction of these buildings is obtained by the Board within a three-year period. Mr. Sullivan moved that this money should not be accepted at the present time, or until further information is at hand concerning the availability of funds for these projects. This motion was seconded by Mr. Burwell and carried.

BUILDING PROGRAM
BUREAU OF COMMUNITY
FACILITIES

The Comptroller then proposed that wages paid to staff members, who in the future will be placed on Limited Service - - not retroactive to employees already on Limited Service - - be increased. After discussion, Mr. Sullivan moved, it was seconded by Mr. Hansen and carried, that this proposal be not approved.

LIMITED SERVICE

The Trustees then recessed to attend the banquet in Knight Hall at which the Trustees and the President were hosts, given to honor the University of Wyoming conference championship football team. Guests were members of the squad and wives or dates, the coaches and wives, the faculty athletic committee and wives, and the Four Boomerangs (who sang several songs) and wives. Trustee Hansen presided and President Simpson, President Humphrey and Coach Wyatt were speakers.

FOOTBALL BANQUET

The Board reconvened at 10:00 A.M., Wednesday, February 8.

The Comptroller reported that he had recently received a check for \$3,600.00 from the Stock Growers National Bank of Cheyenne, Executor for the Estate of William C. Deming. This check is final payment of the bequest of Mr. Deming for his "Tree Planting and Home Beautification Plan".

GIFT - WILLIAM C. DEMING ESTATE

The case of John A. Murray, student who was injured in an explosion of natural gas in the Butler hut dormitories May 25, 1949, was then placed before the Board. After discussion, Mr. Watenpaugh moved that President Simpson be authorized to interview Mr. Murray and his mother and arrange for a financial settlement payable to them, taking into consideration a \$300.00 insurance policy which Mrs. Murray had covering the son's property. Mr. Murray spent several months in hospitals, lost all of his personal effects and lost several months wages. This motion was seconded by Mr. Del Monte and carried.

JOHN A. MURRAY ACCIDENT

Mr. Sullivan then moved that the title "President Emeritus" be conferred upon Governor A. G. Crane in recognition of his services as President of the University of Wyoming from October 1, 1922 to March 17, 1941; and further that upon the expiration of his term as governor, Dr. Crane be placed upon Limited Service at a salary of \$3,600.00 per year with such duties as may be assigned by President Humphrey, such as

GOV. CRANE "PRESIDENT EMERITUS"

GOV. CRANE LIMITED SERVICE

aid in the preparation of material for a history of this University.

This motion was seconded by Mr. Hansen and unanimously carried.

President Humphrey then read the following letter from Dean Hill.

This is the letter in which he requests to be retired:

January 9, 1950

Dr. George Duke Humphrey
President of the University of Wyoming
Laramie, Wyoming

Dear Dr. Humphrey:

I shall be 70 years old next June. The bylaws and regulations of the Board of Trustees provide that employees of the University shall be placed on limited service on July 1 following the time they reach 70 years. This is a wise provision, both for the standpoint of the institution and the individual. I believe that my position and length of service entitle me to a salary of \$1800 per year for limited service.

This is formal notice that I intend to retire from my position as Dean of the College of Agriculture and Director of the Agricultural Experiment Station on June 30, and accept the provisions for limited service. The details of what I am to do in my limited service status can be worked out later with you and the man who succeeds me as Dean of the College of Agriculture.

In a few cases, I believe the University has given special assignments of duty to faculty members on limited service which have enabled them to earn more than the maximum set up in the limited service plan. Since I still enjoy good health, and since I wish to carry on my full share of the world's work, and since I wish to continue to earn money to help make life more comfortable for my family, I shall appreciate being considered to any special duties which I can perform efficiently.

Here again, I shall be glad to work out details of duties and salary with you and the other officials of the University under whose direction the special service is to be performed. I expect that you and the Board of Trustees will set the rate of compensation, with the proviso that I have the choice of accepting what is offered or continuing under limited service. I say this because I know that after a man gets to be 70, as the years go by, he is prone to become less and less accurate in the appraisal of his mental ability and the value of his services.

I cannot close this notice of retirement from my executive position without telling you that I have greatly enjoyed

DEAN HILL -
RETIREMENT

the fine relationship that I have had with you. At the time you came to the University as President, I had reached the age which many educational and business organizations insist that their employees be relieved from major executive responsibilities. Yet, in spite of my advanced years, you have given full and unquestionable support to me and my administration of the Agricultural College. You have treated me in every way as if I was a promising young man entering the height of a career as a dean of a college, rather than one whose years in service would soon end. For the many fine things you have done for me, I am sincerely grateful.

I also owe a debt of gratitude to former presidents of the University who taught me much about administration, overlooked my many mistakes, and gave me loyal support throughout the years.

To the Board of Trustees, with its changing membership, I am also greatly indebted. It has been one of the privileges of my position that I have had many fine contacts with the Board throughout the years of my service as Dean.

If I am fortunate enough to live long and retain my normal mental faculties, I expect to enjoy watching, from my home near the campus, the full flowering and development of the University under the wise leadership of you and the Board of Trustees.

Very truly yours,

/s/ J. A. HILL
Dean and Director

President Humphrey then recommended that the request be granted effective July 1, 1950, that he be given the title of "Dean Emeritus of the College of Agriculture and Director Emeritus of the Experiment Station", and that effective today he be made Vice President of the University to serve during the absence or disability of the President with such other duties in his specialized field as may be assigned to him by President Humphrey. His salary as Vice President will be worked out in conference between Dean Hill and President Humphrey at the time the new University budget is written. Upon the motion of Mr. Reed, seconded by Mr. Del Monte and unanimously carried, these recommendations were approved.

Mr. Watenpaugh moved that a separate list of men who were members

DEAN HILL.
"DEAN EMERITUS OF
THE COLLEGE OF
AGRICULTURE AND
DIRECTOR EMERITUS
OF THE EXPERIMENT
STATION."
DEAN HILL - VICE
PRESIDENT OF THE
UNIVERSITY.

of the United States Merchant Marine be placed in the new War Memorial Field House and Stadium. This motion was seconded by Mr. Reed and carried.

The following dates were fixed for meetings of this Board of Trustees:

March 7
May 15 - 16
June 5

The Board then entered Executive Session. When the Secretary was called back to the meeting, Mr. Hansen moved that President G. D. Humphrey be offered a five-year contract as President of the University of Wyoming to become effective at the termination of his present contract at an annual salary of \$12,900.00. This motion was seconded by Mr. McCracken and unanimously carried. President Humphrey was then asked by the President of the Board, Mr. Simpson, if he would accept the contract and President Humphrey accepted.

At 3:00 P.M. the Board adjourned to the auditorium for a public meeting where bids for the Natural Resources Research Institute office building, the Memorial Stadium and the Memorial Field House were opened and read aloud. At the conclusion of this public meeting the Trustees returned to the Board room and invited Director of Athletics Jacoby, Architect Wilking, Architect Porter, Head Football Coach Wyatt and Superintendent of Buildings and Grounds Jensen into the meeting. The Architects recommended that the Trustees decide upon the alternates they wanted to accept before considering the bids on the main structures. After discussion it was decided to accept alternates as follows:

Alternate No. 2:

If entire boiler room floor is lowered 3'-2" and the combination oil and gas burners complete with 15,000 gallon oil storage tank, etc., are substituted in accordance with alternate #2 specifications in PHV section of specifications, add the sum of Sixteen Thousand Four Hundred and Forty Three Dollars.

MERCHANT MARINE
WAR MEMORIAL PLaque

DATES FOR BOARD
MEETINGS

PRESIDENT HUMPHREY
FIVE-YEAR CONTRACT
SALARY INCREASE

BIDS - FIELD HOUSE
AND STADIUM AND
N.R.R.I. OFFICE
BUILDING

Sub-Alternate No. 14A:

If standby tubular steel boiler including combination oil and gas burner and one vacuum pump as specified under Alternate #2 are omitted at this time, deduct the sum of Sixteen Thousand and Sixty Dollars.

The Board then instructed Mr. Wilking and Mr. Jacoby to make a summary of the bids which the Board had agreed to accept and report back to the Board. After making a study of the bids and alternates, Mr. Wilking and Mr. Jacoby reported their findings. It became apparent to the Board that the bid of the Spiegelberg Lumber and Building Company of Laramie was low as a combined bid for the construction of the field house and stadium. Mr. McCracken moved that this base bid of \$1,305,000.00 be accepted with the addition of Alternate No. 2 in the amount of \$16,443.00, and that Alternate No. 14-A in the amount of \$16,060.00 be subtracted making the contract price \$1,305,383.00. The Comptroller was authorized to negotiate with the contractor for the installation of a 4-wire electrical system instead of a 3-wire system as called for in the original plans and specifications. This change to the 4-wire system was arranged without any addition to the contract price. This motion was seconded by Mr. Hansen and carried.

Mr. Del Monte then moved, it was seconded by Mr. Reed and carried, that the bid of the J. P. Steele Construction Company in the amount of \$23,700.00 for the construction of the Natural Resources Research Institute office building be accepted. (Mr. Steele refused to accept a contract for the construction of this building. He referred the Comptroller to an obscure sentence which was typed on his bid for this project, which stated that if he were not successful with his bid for the construction of the field house and stadium, that this bid for the N.R.R.I. building was "null and void". This stipulation was not noted when the bid was read, nor until after the Board had adjourned.

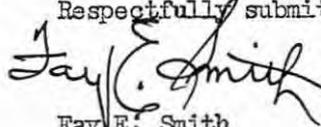
FIELD HOUSE AND
STADIUM CONTRACT
AWARDED TO THE
SPIEGELBERG LUMBER
AND BUILDING Co.

N.R.R.I. OFFICE BUILDING
J.P. STEELE CONSTRUCTION
Co. REFUSED CONTRACT

President Humphrey and the Comptroller then wired Members of the Executive Committee requesting authority to award the contract to the next lower bidder, the Spiegelberg Company, for \$24,000.00. The Committee was unanimous in granting this authority).

The meeting adjourned at 6:00 P.M., Wednesday, February 8.

Respectfully submitted,



Fay E. Smith
Secretary

N.R.R.I. OFFICE
BUILDING CONTRACT
AWARDED TO
SPIEGELBERG LUMBER
AND BUILDING Co.